

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
710 ENCINITAS BLVD., ENCINITAS, CA 92024

BOARD OF TRUSTEES MEETING

MINUTES

The meeting of the Board of Trustees of the San Dieguito Union High School District was called to order at 6:00 p.m. on Tuesday, September 19, 2006, by President Friedman.

PUBLIC COMMENTS

There were no public comments.

REGARDING

CLOSED SESSION ITEMS

2

The Board recessed to Closed Session to discuss:

- a. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957 (limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear "complaints or charges brought against such employee by another person or employee unless the employee requests a public session").

- b. Conference with Labor Negotiators, pursuant to Government Code Sections 54957.8.

Agency negotiators: Superintendent
Associate Superintendent/Educational Services
Associate Superintendent/Human Resources
Associate Superintendent/Business Services

Employee organizations: San Dieguito Faculty Association/
Classified School Employees Association

The Board returned to an Open Session in the District Office Board Room, 710 Encinitas Boulevard, Encinitas, California, at 6:30 p.m.

CALL TO ORDER

President Friedman called the regular meeting to order at 6:30 p.m. Members and guests were led in the Pledge of Allegiance to the Flag.

Members Present

Linda Friedman, President
Deanna Rich, Vice President
Beth Hergesheimer, Clerk
Joyce Dalessandro
Barbara Groth

Administrators Present

Peggy Lynch, Ed.D., Superintendent
Steve Ma, Associate Superintendent/Business Services
Terry King, Associate Superintendent/Human Resources
Rick Schmitt, Associate Supt./Educational Services
Margie Bulkin, Exec. Dir. of Curriculum & Instruction
Susan D. Gleiforst, Recording Secretary

Student Board Members Present

Jackie Brabyn, La Costa Canyon High School
Melissa Sweet, Torrey Pines High School
Selina Gardarita, San Dieguito High School Academy
(substitute for Maggie Roberts)

Student Board Members Absent

Kelly Kean, Canyon Crest Academy

Guests

Al Sweet	Roman Koenig
Phyllis Rosenbaum	Nic Sidney
Alexa Shoen	Sam Halstead
Debra Dotta	

REPORT OF ACTION TAKEN
IN CLOSED SESSION

5.

There was no action taken in closed session.

APPROVAL OF MINUTES
6A.

Moved by Mrs. Dalessandro, seconded by Mrs. Hergesheimer, that the minutes of the Special Meeting of September 6, 2006, be approved as amended.

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ADVISORY VOTE: Brabyn, Sweet

NOES: None

ABSENT: None

Motion unanimously carried.

Moved by Mrs. Hergesheimer, seconded by Mrs. Groth, that the minutes of the Regular Meeting of September 7, 2006, be approved as written.

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ADVISORY VOTE: Brabyn, Sweet

NOES: None

ABSENT: None

Motion unanimously carried.

NON-ACTION ITEMS

REPORT/STUDENT BOARD MEMBERS 7B.

Jackie Brabyn, La Costa Canyon High School, reported on:

- They held tryouts for a new mascot, they now have a really enthusiastic mascot
- First pep rally was held on Friday, September 15
- Club Fair was held on September 15 and was very successful
- Won their first home game on the new field
- They are holding a blood drive on October 12
- Back to School Night went very well
- Homecoming parade will be on Thursday, October 26, at 5:30 to 6:00 p.m. and it will be going around the entire La Costa Canyon campus; a carnival will be held after the parade

Melissa Sweet, Torrey Pines High School, reported on:

- Staff discussed the STAR scores and how each department can work to help students raise their scores
- Mr. Killeen has been visiting classrooms, he has visited every single class during every single period, he has been very successful making himself available to everyone
- Colleges are starting their visits to Torrey Pines
- AHS and CFS applications are now available, deadline is September 21
- The prom date has been released, it will be held on May 26, 2007
- Sports teams have been doing very well

Selina Gardarita, substituting for Maggie Roberts, San Dieguito High School Academy, reported on:

- They just held their ASB Back-to-School dance; the theme was "Olympic Dreams"
- Homecoming Week is October 16-20; she reported on the activities going on during that week
- Just held their first "Senior Java;" it was very successful

TRUSTEE REPORTS 7C.

Mrs. Dalessandro reported on:

- Attending the grand opening of Canyon Crest Academy on September 8

- Attending Back to School Nights at Canyon Crest Academy, Earl Warren, and La Costa Canyon
- Attending a Transportation meeting with Mr. Ma and Mr. Schmitt on September 15

Mrs. Hergesheimer reported on:

- Attending Back to School Nights for Canyon Crest and La Costa Canyon
- Attending the Solana Beach City/School Liaison meeting
- Attending the meeting with Mr. Ma and Encinitas City Council; they discussed the height parameters of the Performing Arts Building at SDA
- Went to La Costa Canyon's first football game on their new field

Mrs. Groth reported on:

- Attending the Back to School Nights as listed above
- Attending the Solana Beach City/School Liaison meeting; there was a discussion of the Earl Warren field

Mrs. Rich reported on:

- Attending all of the Back to School Nights
- Wanted to compliment Mrs. Friedman on the Canyon Crest Academy speech; she did a very nice job
- Attending the Encinitas City Council meeting

Mrs. Friedman reported on:

- Attending all of the Back to School Nights
- Attending the first football game on the new field at La Costa Canyon

SUPERINTENDENT'S REPORT
AND LEGISLATIVE UPDATE
7D.

Dr. Lynch provided information to the Board from the Association of Low Wealth Schools. She also provided them with information on No Child Left Behind from the California Superintendents' group, as well as information on Proposition 1D.

Dr. Lynch reported on the following upcoming activities:

- October 10, from 8:00 to 11:00 a.m. there is a Declining Enrollment Workshop which is being put on by San Diego County Office of Education
- Following are Back to School Nights that are coming up:

- Wednesday, Sept. 20 – Oak Crest Middle School
- Thursday, Sept. 21 – Diegueno Middle School
- Wednesday, Sept. 27 – Torrey Pines High School
- A meeting is scheduled with the Solana Beach group to discuss Earl Warren fields
- Parent Rep./Site Council meeting is Monday, September 25 at noon. Mrs. Friedman and Mrs. Rich are signed up to attend this meeting
- An Ethics Committee Task Force meeting is scheduled for Thursday, September 28
- October 2 is a non-student day

STUDENT ACHIEVEMENT
ASSESSMENT REPORT
7E.

Mrs. Margie Bulkin, Executive Director of Curriculum and Instruction, reported on the 2006 Assessment Update, stating that this is a celebration of sorts. The drive for academic excellence is something that the board has felt strongly about.

Mrs. Bulkin reported on the Accountability Progress Report, which includes the Academic Performance Index (API), Annual Measurable Objectives (AMO's), Annual Yearly Progress (AYP), Participation Rate, and Graduation Rate. San Dieguito students demonstrated outstanding academic achievement in all areas. The Academic Performance Index increased from 835 in 2005 to 853 in 2006.

The English Language Arts growth percentage for the Annual Measurable Objectives is at or above proficiency. The math percentage is a very impressive growth percentage as well as showing impressive growth in subgroups.

The participation rate represents the total number of students who took the STAR test compared to the number enrolled per grade level and must be 95%. San Dieguito's

participation rate for the last three years has been 99%. North Coast Alternative School did not receive an API due to student exemptions from the test by parents. The administration and staff will work on informing the parents and students at North Coast about the importance of the test and encourage them to opt in for taking the test.

The Graduation Rate is calculated by dividing the number of high school graduates by the sum of drop outs over consecutive years. The state minimum graduation

requirement is 82.8%. The rate for San Dieguito for 2006 was 98.9%.

Mrs. Bulkin reviewed factors that have contributed towards the district's improved API, which include the superintendent and Board's support of the Strategic Plan goal of academic excellence, course consistency, student and parent "buy-in" of the STAR test, administrator and teacher focus on teaching and assessing essential standards, BTSA and its focus on standards based instruction, and the Achievement Gap Task Force attention to CAHSEE resources for teachers.

Mrs. Bulkin reviewed the CAHSEE diploma requirements with the Trustees. She reviewed the CAHSEE passing rates for the class of 2006, reviewed the testing schedule for the 2006-07 school year, and the data regarding the number of students in grade 12 in the class of 2007 that have not passed the test.

Mrs. Bulkin reported that the district offers 32 Advanced Placement courses. Advanced Placement participation rate for 2006 is 44%. The percentage of students receiving a score of 3 or higher is 69%.

This year, students received results on the new SAT, which juniors (and some sophomores) took for the first time in March, 2006. The new SAT is supposed to be more closely aligned to what students are learning in high school. The new SAT participation rate for 2006 was 77%, which was well above the national average. Mrs. Bulkin provided the Board with the SAT performance summary in all areas for individual schools in the district, as well as the San Diego County and California performance summaries.

Mrs. Bulkin also reviewed the ACT district, state, and national information on the number of students taking the tests. San Dieguito scored above the national and state levels on the ACT test.

The assessment results will be used to inform instruction and promote Strategic Plan priorities, including academic/course consistency, achievement gap, academic support models, staff development, and to promote and communicate San Dieguito's academic excellence.

Mrs. Bulkin again thanked the Board for their support and insights to make academic excellence a cornerstone of the Strategic Plan for the district.

Mrs. Groth asked about the flexibility of the testing dates, stating that one of the components of North Coast is that the students have other schedules. She specifically asked if it is possible to give the STAR test to the North Coast Alternative students on a different day than the remainder of the schools take the test. Mrs. Bulkin stated that was a fantastic idea as a way to get those students to work it out over that 21-day window. Mrs. Friedman stated that if the district can get the word out as to when that 21-day window is so that they can arrange to be here for a period of time to be able to take the test.

The Trustees thanked Mrs. Bulkin for her report.

**ACTION AGENDA/
CONSENT ITEMS**

Moved by Mrs. Dalessandro, seconded by Mrs. Groth, that items #8-19 be approved as written.

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ADVISORY VOTE: Brabyn, Sweet

NOES: None

ABSENT: None

Motion unanimously carried.

PERSONNEL

**CERTIFICATED PERSONNEL
8A.**

Employment

Janet Robinson, 33% Temporary Teacher for the remainder of Semester I/2006-07 school year, effective 9/13/06 through 1/24/07; Steven Saylor, 20% Temporary Teacher for the remainder of the 2006-07 school year, effective 9/11/06 through 6/15/07; Margaret Williams, 80% Temporary School Psychologist for the remainder of the 2006-07 school year, effective 9/05/06 through 6/15/07.

Change in Assignment

Jennifer Bjornstad, Permanent Teacher, Change in Assignment from 60% to 80% for the 2006-07 school year, effective 8/21/06 through 6/15/07; Kristina Bradley, Temporary Teacher, Change in Assignment from 80% to 100% for the remainder of Semester I/2006-07 school year, effective 9/11/06 through 1/24/07; Change assignment back to 80% for Semester II/2006-07 school year, effective

1/25/07 through 6/15/07; Lisa Byrnes, Permanent Teacher, Change in Assignment from 80% to 100% for the remainder of Semester I/2006-07 school year, effective 8/28/06 through 1/24/07; Change assignment back to 80% (20% Unpaid Leave) for Semester II/2006-07 school year, effective 1/25/07 through 6/15/07; Blaze Newman, Permanent Teacher, Change in Assignment from 67% to 100% for the remainder of Semester I/2006-07 school year, effective 9/12/06 through 1/24/07; Change assignment back to 67% (33% Unpaid Leave) for Semester II/2006-07 school year, effective 1/25/07 through 6/15/07.

Leave of Absence

B. Kay Allgire, Permanent Teacher, rescind previously-approved request for 100% Unpaid Leave for the 2006-07 school year and request 80% Unpaid Leave of Absence (20% Assignment) for the 2006-07 school year, effective 8/28/06 through 6/15/07; Jacquelyn Karney, Permanent Teacher, rescind previously-approved request for 40% Unpaid Leave for the 2006-07 school year and request 20% Unpaid Leave of Absence (80% Assignment) for the 2006-07 school year, effective 8/21/06 through 6/15/07.

Resignation

Crystal Bejarano, School Psychologist, Resignation from Employment, effective 9/14/06; George Milne, Teacher, Resignation for Retirement purposes at the conclusion of the 2006-07 school year, effective 6/16/06.

CLASSIFIED PERSONNEL
8B.

Employment

Chappell, Christina, Secretary, effective 8/25/06; Cook, Courtney, Speech/Language Pathology Assistant, effective 8/23/06; Gallacher, Marianne, Administrative Secretary, effective 8/21/06; Roberts, Travis, Campus Supervisor-Middle School, effective 8/28/06

Change in Assignment

Bucher, Patricia, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Cook, Jerret, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Dupree, Janine, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Esken, Elizabeth, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Gamino, Cristina, from 48.75% Human Resources Technician to 75%, effective 8/14/06 through 6/15/07; Gutierrez,

Hector, from 100% Campus Supervisor-Middle School to 48.75% Campus Supervisor-High School and 26.25% Multi Media Technician, effective 8/22/06; Hernandez, Laura, from Receptionist-Bilingual, 11-months to Health Technician, 10-months, effective 8/22/06; Jones, Michael, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; LeFon, Mary, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Macias, Sandy, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Nocito, Jason, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Nugent, Lorraine, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Olson, Karen, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Ramos, Norma, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Rey, Eduina, from 48.75% Instructional Assistant SpEd to Instructional Assistant SpEd(SH), effective 8/29/06 through 12/31/06; Rodriguez, Enrique, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Shull, Maureen, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Shultz, Jan, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Tanaka, Kelvin, from Custodian to Grounds Maintenance Worker II, effective 8/14/06; Tupuola, Hank, from 48.75% Campus Supervisor-High School to 100% Campus Supervisor-Middle School, effective 8/28/06; Vijoe, Massie, from 48.75% Instructional Assistant SpEd(SH) to 75%, effective 8/28/06; Wharton, Ron, from Custodian to Custodian Crew Leader, effective 8/22/06 through 8/29/06

Resignation

Crisp, Kim, School Bus Attendant, effective 8/12/06

SUPERINTENDENT

APPROVAL OF FIELD TRIPS
9.

The Board approved the following field trips:

<u>Date of Field Trip</u>	<u>School</u>	<u>Name of Sponsor and Team/Club, etc.</u>	<u>Name of Conference/Competition</u>	<u>Location</u>
10/11-10/15/06	TPHS	Abigail Brown Math	Will present at the annual Wolfram Technology Conference.	Champaign, ILL.

9/29 – 10/1/06	TPHS	Yen-Yen Chiu and Chris Drake Speech & Debate Team	Tournament/Invitational participation	Iowa & CSU Long Beach
11/3 – 11/4/06	TPHS	Yen-Yen Chiu and Chris Drake Speech & Debate Team	Tournament/Invitational participation	Apple Valley, Minnesota
11/4 – 11/5/06	TPHS	Yen-Yen Chiu and Chris Drake Speech & Debate Team	Tournament/Invitational participation	USC
11/18 – 11/22/06	TPHS	Yen-Yen Chiu and Chris Drake Speech & Debate Team	Tournament/Invitational participation	Glenbrooks, ILL
12/9 – 12/11/06	TPHS	Yen-Yen Chiu and Chris Drake Speech & Debate Team	Tournament/Invitational participation	Utah
1/7 – 1/9/07	TPHS	Yen-Yen Chiu and Chris Drake Speech & Debate Team	Tournament/Invitational participation	Fullerton & UCLA
1/13 – 1/15/07	TPHS	Yen-Yen Chiu and Chris Drake Speech & Debate Team	Tournament/Invitational participation	Arizona State University
1/27 – 1/29/07	TPHS	Yen-Yen Chiu and Chris Drake Speech & Debate Team	Tournament/Invitational participation	Emory, Georgia
2/10 – 2/11/07	TPHS	Yen-Yen Chiu and Chris Drake Speech & Debate Team	Tournament/Invitational participation	Stanford
2/17 – 2/20/07	TPHS	Yen-Yen Chiu and Chris Drake Speech & Debate Team	Tournament/Invitational participation	UC Berkeley
3/3 – 3/4/07	TPHS	Yen-Yen Chiu and Chris Drake Speech & Debate Team	Tournament/Invitational participation	Harker
4/19 – 4/22/07	TPHS	Yen-Yen Chiu and Chris Drake Speech & Debate Team	Tournament/Invitational participation	Fullerton H.S. (State Champion- ships Tournament)

EDUCATIONAL SERVICES

ADOPTION OF RESOLUTION/
SUFFICIENCY OF
INSTRUCTIONAL MATERIALS
10.

The Board adopted a Resolution declaring that sufficient science laboratory equipment, up-to-date textbooks, and instructional materials are present in our district classrooms for use by district staff and students.

APPROVAL/RATIFICATION OF
AGREEMENTS
11.

The Board approved/ratified entering into the following agreement and authorized Simonetta March to execute the agreement:

- a) School Wise Press to prepare a school accountability

report card (SARC) for the 2006-2007 school year, during the period September 22, 2006 through June 30, 2007, for an amount not to exceed \$14,715.00, to be expended from the General Fund 03-00.

PUPIL SERVICES

APPROVE CLASSIFICATION OF SPECIAL EDUCATION RECORDS
12.

The Board approved the classification of Special Education Records as Class 3 disposable, at which time they may be destroyed.

BUSINESS

APPROVAL/RATIFICATION OF AGREEMENTS
13.

The Board approved/ratified entering into the following agreements and authorized Simonetta March or Stephen G. Ma to execute the agreements:

- a) Carmel Valley Recreation Center for lease of facilities for the San Dieguito Adult School, during the period September 5, 2006 through November 1, 2006, at no cost to the District.
- b) Rancho Santa Fe Security Systems, Inc. for weekend mobile patrol security services at San Dieguito Academy, La Costa Canyon High School, and Diegueno Middle School, during the period September 20, 2006 through June 30, 2007, for an amount not to exceed \$14,940.00, to be expended from the General Fund 03-00.

APPROVAL OF CHANGE ORDERS/CCA
14.

The Board approved Change Order Number 11 to the following bid packages for the Canyon Crest Academy project, to be expended from Mello Roos funds, State School Building Fund 35-00, and Other Building Fund 21-09, and authorized Simonetta March to execute the change orders:

- a) Bid Package #17 (paint & wall coverings) – RBE, increasing the contract time by 413 calendar days.
- b) Bid Package #19 (theatre equipment) – Inland Acoustics, Inc., increasing the contract time by 413 calendar days and increasing the contract amount by \$1,333.00.
- c) Bid Package # 23 (elevator equipment) – Inland Acoustics, Inc., increasing the contract time by 413 calendar days and decreasing the contract amount by \$3,273.00.

APPROVAL OF CHANGE ORDER
15.

The Board approved Change Order Number 1 to the Canyon Crest Academy Sports Field Modifications project,

increasing the contract time by 202 calendar days and decreasing the contract amount by \$729.00 to be expended from Mello Roos funds, and authorized Simonetta March to execute the change order.

ACCEPTANCE OF
CONSTRUCTION PROJECTS
16.

The Board accepted the following projects comprising the Canyon Crest Academy project as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Records Office:

- a) Bid Package #17 (paint & wall coverings) – RBE
- b) Bid Package #19 (theatre equipment) – Inland Acoustics, Inc.
- c) Bid Package #23 (elevator equipment) – Inland Acoustics, Inc.

ACCEPTANCE OF
CONSTRUCTION PROJECT
17.

The Board accepted the Canyon Crest Academy Sports Field Modification project as complete, contract entered into with Western Rim Constructors, Inc., pending the completion of a punch list, and authorized the administration to file a Notice of Completion with the County Records Office.

ACCEPTANCE OF PROJECT
18.

The Board accepted the Installation of a Music Technology Lab at Canyon Crest Academy project as complete, pending the completion of a punch list, and authorized the administration to file a Notice of Completion with the County Records Office.

BUSINESS

APPROVAL OF
BUSINESS REPORTS
19.

The Board approved the following business reports:
a) Purchase Orders – 271132-770024
b) Instant Money – 10199-10200

DISCUSSION AGENDA/ACTION ITEMS

COMMUNITY FACILITIES
DISTRICT 95-1 NO. 13/
ANNEXATION OR PROPERTY/
(TERRAZO-BOUGAINVILLEA/
34 ACRES/JOHNSON
COMMUNITIES OF SOUTHERN
CALIFORNIA,
LLC – DEL MAR MESA)
20.

Motion by Mrs. Dalessandro, second by Mrs. Groth, that the Board adopt a Resolution of Intention to Annex Territory to the San Dieguito Union High School District Community Facilities District No. 95-1, Authorizing the Levy of a Special Tax and Calling an Election.

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ADVISORY VOTE: Brabyn, Sweet

NOES: None

ABSENT: None
Motion unanimously carried.

CLOSED SESSION
21.

There will be no closed session after the regular meeting.

INFORMATION ITEMS

BUSINESS SERVICES
UPDATE
22.

Mr. Ma reported on the following items:

- Opening day enrollment for the district for the 2006-07 school year. Total enrollment figure for the district as of 9/15/06 is 12,372.
- Grand opening for the SDA Library is scheduled for January 17, 2007 during the lunch hour.

EDUCATIONAL SERVICES
UPDATE
23.

Mr. Schmitt reported on the following items:

- Ms. Cooper-Francisco did a great job last year of unifying the Saturday Support Program for students, along with SDA. They are putting some finishing touches on that again. Students can review for classes, do SAT and AP preparation, plus the district recovers attendance money. They hope to have it ready in early October.

HUMAN RESOURCES
UPDATE
24.

Mrs. King reported on the following items:

- Human Resources staff is preparing for open enrollment
- The district will not be subject to an NCLB audit
- The first BTSA meetings are scheduled for today and tomorrow.

PUBLIC COMMENTS
25.

There were no public comments.

FUTURE AGENDA ITEMS
26.

There were no future agenda items.

CLOSED SESSION
21.

There was no closed session.

ADJOURNMENT
27.

There being no further business to come before the Board, the meeting was adjourned at 7:35 p.m.

Beth Hergesheimer, Clerk

Peggy Lynch, Ed.D., Superintendent